

NEW PALTZ UNITED METHODIST CHURCH BACKGROUND INVESTIGATION CONSENT

I, _____ (applicant name), have read the attached Disclosure and hereby authorize the NEW PALTZ UNITED METHODIST CHURCH (the "Church") to submit a background check through IntelliCorp Records, Inc. on my behalf. I have the right to make a request to IntelliCorp Records, Inc., upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which IntelliCorp Records, Inc. has previously furnished within the past two years. I release the Church and/or its agents, and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above referenced sources.

Full legal name (printed)

Maiden name or other names used

Present street address

How long?

City/State Zip

Former street address

How long?

City/State/Zip

email address (may be used for official correspondence) Phone Number

Date of birth

Driver's license #

State of license

I certify that all elements of this personal data are true, accurate and complete:

Signature

Date

This section of the form will be removed and returned to you after completion of the Background Check

Social Security # _____ *Required to perform Background Check

NEW PALTZ UNITED METHODIST CHURCH BACKGROUND INVESTIGATION DISCLOSURE

In considering you for a volunteer or employment position, the New Paltz United Methodist Church (“the Church”) may request and rely upon one or more investigative reports about you that we obtain from a consumer reporting agency, such as IntelliCorp Records, Inc.

IntelliCorp Records, Inc. can be contacted at:

IntelliCorp Records, Inc.
3000 Auburn Dr.
Suite 410
Beachwood, OH 44122
1-888-946-8355
www.intellicorp.net

The investigative reports the Church requests from IntelliCorp Records, Inc. for a volunteer or employee may include:

- **Social Security Number Verification:** Verifies that the SSN provided was issued by the SSA, includes issuing state, time frame of issuance, and an address history. The Social Security Number Verification searches an individual's SSN in a database of over 2 billion records. This search provides the ability to verify and validate who may be using a certain SSN. This is the same information used by banks, lenders, and credit companies nationwide.
- **Government Sanctions (OFAC, DDTC, AECA, BIS, GSA):** Records on persons associated with fraud, terrorism, drug trafficking, or weapons of mass destruction. The Government Sanctions search helps ensure that organizations and individuals have not entered into transactions with a person involved in fraud, terrorism, international narcotics trafficking, activities related to the proliferation of weapons of mass destruction and other sanctionable actions. Results include data from government agencies including (but not limited to) the Office of Foreign Assets Control (OFAC), Government Services Administration (GSA), Directorate of Defense Trade Controls (DDTC), Bureau of Industry and Security (BIS), and the Bureau of International Security and Non-proliferation. Records reported are validated against the federal agency or source.
- **Validated Criminal Super Search:** Validated multi-state criminal search (includes Nationwide Sex Offender Registry). The Criminal Super Search, produces a multi-state report of criminal records for the name provided covering all states. The District of Columbia is included. The Criminal Super Search report may contain felony and misdemeanor records, sex-offender records and inmate records. Records reported are validated against the state agency or source.

- New York Single County Criminal Search: The New York Single County Criminal Search is conducted for felonies and misdemeanors adjudicated at the Supreme Court or the combined Supreme and County Courts. (Does not include town, village, and city courts). Minimum 10 year search, although older information may be returned if available from the record source.
- Validated Criminal Super Search using former last name

Under the Fair Credit Reporting Act (“FCRA”), before the Church can obtain an investigative report about you, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of the information in that report, you will be provided a copy of that report, the name, address, and telephone number of the reporting agency (namely IntelliCorp Records, Inc.), and a summary of your rights under the FCRA.

NEW YORK CORRECTION LAW
ARTICLE 23-A
LICENSURE AND EMPLOYMENT OF PERSONS PREVIOUSLY
CONVICTED OF ONE OR MORE CRIMINAL OFFENSES

§750. Definitions.

For the purposes of this article, the following terms shall have the following meanings:

(1) "Public agency" means the state or any local subdivision thereof, or any state or local department, agency, board or commission.

(2) "Private employer" means any person, company, corporation, labor organization or association which employs ten or more persons.

(3) "Direct relationship" means that the nature of criminal conduct for which the person was convicted has a direct bearing on his fitness or ability to perform one or more of the duties or responsibilities necessarily related to the license, opportunity, or job in question.

(4) "License" means any certificate, license, permit or grant of permission required by the laws of this state, its political subdivisions or instrumentalities as a condition for the lawful practice of any occupation, employment, trade, vocation, business, or profession. Provided, however, that "license" shall not, for the purposes of this article, include any license or permit to own, possess, carry, or fire any explosive, pistol, handgun, rifle, shotgun, or other firearm.

(5) "Employment" means any occupation, vocation or employment, or any form of vocational or educational training. Provided, however, that "employment" shall not, for the purposes of this article, include membership in any law enforcement agency.

§751. Applicability.

The provisions of this article shall apply to any application by any person for a license or employment at any public or private employer, who has previously been convicted of one or more criminal offenses in this state or in any other jurisdiction, and to any license or employment held by any person whose conviction of one or more criminal offenses in this state or in any other jurisdiction preceded such employment or granting of a license, except where a mandatory forfeiture, disability or bar to employment is imposed by law, and has not been removed by an executive pardon, certificate of relief from disabilities or certificate of good conduct. Nothing in this article shall be construed to affect any right an employer may have with respect to an intentional misrepresentation in connection with an application for employment made by a prospective employee or previously made by a current employee.

§752. Unfair discrimination against persons previously convicted of one or more criminal offenses prohibited.

No application for any license or employment, and no employment or license held by an individual, to which the provisions of this article are applicable, shall be denied or acted upon adversely by reason of the individual's having been previously convicted of one or more criminal offenses, or by reason of a finding of lack of "good moral character" when such finding is based upon the fact that the individual has previously been convicted of one or more criminal offenses, unless: (1) There is a direct relationship between one or more of the previous criminal offenses and the specific license or employment sought or held by the individual; or (2) The issuance or continuation of the license or the granting or continuation of the employment would involve an unreasonable risk to property or to the safety or welfare of specific individuals or the general public.

§753. Factors to be considered concerning a previous criminal conviction; presumption.

1. In making a determination pursuant to section seven hundred fifty-two of this chapter, the public agency or private employer shall consider the following factors:

(a) The public policy of this state, as expressed in this act, to encourage the licensure and employment of persons previously convicted of one or more criminal offenses.

(b) The specific duties and responsibilities necessarily related to the license or employment sought or held by the person.

(c) The bearing, if any, the criminal offense or offenses for which the person was previously convicted will have on his fitness or ability to perform one or more such duties or responsibilities.

(d) The time which has elapsed since the occurrence of the criminal offense or offenses.

(e) The age of the person at the time of occurrence of the criminal offense or offenses.

(f) The seriousness of the offense or offenses.

(g) Any information produced by the person, or produced on his behalf, in regard to his rehabilitation and good conduct.

(h) The legitimate interest of the public agency or private employer in protecting property, and the safety and welfare of specific individuals or the general public.

2. In making a determination pursuant to section seven hundred fifty-two of this chapter, the public agency or private employer shall also give consideration to a certificate of relief from disabilities or a certificate of good conduct issued to the applicant, which certificate shall create a presumption of rehabilitation in regard to the offense or offenses specified therein.

§754. Written statement upon denial of license or employment.

At the request of any person previously convicted of one or more criminal offenses who has been denied a license or employment, a public agency or private employer shall provide, within thirty days of a request, a written statement setting forth the reasons for such denial.

§755. Enforcement.

1. In relation to actions by public agencies, the provisions of this article shall be enforceable by a proceeding brought pursuant to article seventy-eight of the civil practice law and rules.

2. In relation to actions by private employers, the provisions of this article shall be enforceable by the division of human rights pursuant to the powers and procedures set forth in article fifteen of the executive law, and, concurrently, by the New York city commission on human rights.